



## **Foundation Apprentice (Level 2/3)**

Salary: National apprentice salary.

Location: Nuneaton, Warwickshire.

Closing Date: 17<sup>th</sup> December 2021

Start Date: 04<sup>th</sup> January 2022

### **About Us**

The Positive Impact Foundation are a non-profit organisation that work within the community within Coventry & Warwickshire. We pride ourselves on offering provision to every member of the community in order to give everyone a platform to succeed. We deliver a number of projects which meet different aims within the community, including Engaging the Disengaged, Improving Life & Employability Skills and Improving Health & Wellbeing.

### **About the Role**

The Foundation Apprentice will be responsible for assisting all aspects of planning, delivering, and reviewing our School Based Programmes with support from the lead coaches. The successful candidate will work within a number of primary schools and will assist the delivery of various projects including Inspire, Target or PE delivery. This will include sessions based around sport, education, positive behaviour reinforcement & social/emotional regulation and curriculum support. You will learn on the job and develop a good understanding of behaviour management and interventions, as well as being able to engage pupils with creative and inventive activities & resources. Safeguarding is at the forefront of our work, and the successful candidate will have opportunity to understand policies and procedures to ensure all pupils are safeguarded.

The Foundation Apprentice will study a Level 2 or 3 qualification in a school delivery based subject such as Teaching Assistant (with optional sport add on) or Learning Support alongside working, whilst also gaining an understanding of the organisation and our projects. The Foundation Apprentice will be given additional support from a mentor within the organisation.

### **About the Programme**

For our intervention projects such as Target and Inspire, we work with pupils on their schoolwork from the curriculum. As well as their academic needs, we strive towards improving pupils' social, emotional, and personal traits. We help them to understand their actions, other people's feelings and consequences or rewards that may follow. Our delivery helps the pupils to understand their own strengths and potential, to help them build confidence and resilience. Our PE delivery focusses on a multiskills approach, aiming to develop physical competencies and social skills through PE.

**Please see the attached Job Description & Person Specifications.**



## **Foundation Apprentice (Level 2/3)**

### **Job Description**

We are looking to add to our engaging and creative team of staff with this exciting and challenging role. You will be a key member of the team and will work closely with both the Head of Foundation and Foundation Coaches to assist delivery on our schools programmes. You will study a Level 3 qualification whilst gaining on the job experience and skills. This is an exciting role for someone who is motivated to develop and is committed to working and studying independently. As part of the delivery team, you will also assist the delivery on a number of other projects within the foundation such as PPA Cover & Extra Curricular Clubs.

### **Roles & Responsibilities**

- Effectively engage in the process of planning, delivering, and reviewing all aspects of our schools programmes.
- Assist in creating unique activities and session plans that are engaging and beneficial.
- Meet deadlines for reviews and pupil reports for The Positive Impact Foundation or partnering schools.
- Work independently on your studies and meet all necessary deadlines.
- Be able to display patience and empathy when working with disengaged pupils, whilst using effective behaviour management methods.
- Work efficiently with other foundation staff.
- Build good relationships with colleagues, pupils, and all partners of The Positive Impact Foundation.
- Be able to assist delivery of national curriculum workshops within a primary school setting.
- Deliver on other projects within The Positive Impact Foundation, including PPA Cover, Extra Curricular Clubs & Prosperity Award.
- Complete any extra tasks on behalf of the Positive Impact Foundation.

For an informal chat or more information about this role, please contact the Head of Foundation using the below details.

info@pifoundation.co.uk or 07857668320.

## Foundation Apprentice (Level 2/3)

### Person Specification

Knowledge, Experience & Qualifications	Desirable (D) Essential (E)
GCSE English C or above	D
GCSE Maths C or above	D
Able to work with children & young people with learning disabilities	E
Be able to manage challenging and inappropriate behaviour effectively	D
A recognised teaching assistant or tutoring qualification (Level 2)	D
Holds a relevant sport or coaching qualification	D
Able to demonstrate essential employability behaviours and experience in motivating others	E
Understanding of supporting young people on a one-to-one or group basis	E
Demonstrable ability to appropriately apply varied teaching, mentoring & coaching techniques	D
Recognises different needs, expectations & challenges when working within the community	E
Works to the highest standards whilst under pressure and retains professional focus and behaviour	E
Demonstrates commitment to own self development	E
Hold a full valid UK driving license and have access to own car	D